Overview & Scrutiny Recommendation Response Pro forma

Under section 9FE of the Local Government Act 2000, Overview and Scrutiny Committees must require the Cabinet or local authority to respond to a report or recommendations made thereto by an Overview and Scrutiny Committee. Such a response must be provided within two months from the date on which it is requested[1] and, if the report or recommendations in questions were published, the response also must be so.

This template provides a structure which respondents are encouraged to use. However, respondents are welcome to depart from the suggested structure provided the same information is included in a response. The usual way to publish a response is to include it in the agenda of a meeting of the body to which the report or recommendations were addressed.

Issue: Education Otherwise Than At School (EOTAS) Guidance

Lead Cabinet Member(s): **Cllr Sean Gaul, Cabinet Member for Children and Young People**

Date response requested:[2] **17 March 2026**

Response to recommendations:

Recommendation	Accepted, rejected or partially accepted	Proposed action (if different to that recommended) and indicative timescale (unless rejected)
That the Council should arrange for the EOTAS guidance to be broken down, with simpler, plain English and accessible information provided for parents and carers, supported by appendices containing officer processes and technical detail.	Accepted	The Deputy Director will arrange a joint face to face meeting with the PCF to review and amend the EOTAS guidance for parents and technical appendices. 30th May 2026

[1] Date of the meeting at which report/recommendations were received
[2] Date of the meeting at which report/recommendations were received